



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2
REGULAR BOARD MEETING
MINUTES

PUBLIC
REMOTE MEETING

December 14, 2020

CALL REGULAR BOARD MEETING TO ORDER

Commissioner Howell called the meeting to order **3:32 PM via Zoom Meeting.**

THOSE PRESENT: (In-Person)

Barry Orth, Commissioner
Larry Howell, Commissioner
Steve Rouse, Commissioner
Caren Wheeler, District Secretary

GUESTS:

Scott, Hawley
Kale Guerin
Colton Roney
Bogdan Trubnikov
Jacob Croshaw

THOSE ABSENT: Ron Duncan, Fire Chief; Dennis Bates, Assistant Fire Chief

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA: None

AGENDA AND MINUTES:

- Approval of the Agenda for the Regular Board Meeting dated 12-14-2020.
- Approval of the Regular Board Meeting Minutes dated 12-07-2020.

Commissioner Howell moved to approve the Agenda, for the Regular Board Meeting, dated December 14, 2020, moved to approve the Minutes of the Regular Board Meeting, dated December 7, 2020. Commissioner Rouse seconded, and the motions passed.

IMPORTANT DATES:

- **12-24-20, HOLIDAY: Christmas Eve, Office Closed**
- **12-25-20, HOLIDAY: Christmas Day, Office Closed**
- **01-01-21, HOLIDAY: New Years day, Office Closed**
- **01-11-21, B2 Commissioners' Meeting, 6:00 PM, Location: In-Person/Public Virtual**
- **01-25-21, B2 Commissioners' Meeting, 3:30 PM, Location: In-Person/Public Virtual**

VOUCHERS:

The following Vouchers are approved for payment from Fund 6802-101:

Payroll Direct Deposit, in the amount of \$ 43,771.83;

Payroll Voucher, in the amount of \$ 37,055.25;

Bill Vouchers, in the amount of \$ 14,165.10;

Grand Total of \$ 94,992.18

Commissioner Howell moved to approve and pay Payroll Direct Deposit, in the amount of \$43,771.83 Payroll Vouchers in the amount of \$ 37,055.25, and Bill Vouchers in the amount of \$14,165.10; for a Grand Total of \$ 94,992.18. Commissioner Rouse seconded, and the motion passed.

PUBLIC COMMENT: No public comment.

CORRESPONDENCE: None.



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FIRE CHIEF'S REPORT: Form Assistant Chief Bates.

- There were no issues currently. Operations were normal.
- Still in negotiations with the Union. No issues. Work has been positive. Sent latest proposal to Union.
- Working on specifications for Medic Units. Chief Duncan, Captain Pettis and Asst. Chief Bates went to Benton One to look at their new Medic Units. Awaiting reply from vendors.
- Boat has been ordered.
- Station projects moving forward but will be delayed due to holidays.
- Audit underway.

UNFINISHED BUSINESS:

- BCFPD#2 Association Update – None.
- Equipment:
 - Boat – Boat was ordered. Waiting on delivery date.
- STA 210 Upgrades – Moving forward in 2021
- LOCAL: Ambulances – Building specification and waiting on vendors.
- PIO (Jack Derderian) – None.
- Conferences – None.
- Appreciation Dinner – TBD.

STATE AUDIT:

- Auditing Years 2017, 2018, and 2019 – Started December 7, 2020. Risks Assessments completed with Caren Wheeler, District Secretary; Shellie Canada, Financial Officer and Commissioner Larry Howell on December 10, 2020. Audit preliminary request list has been received and is in process of sending documents to Auditor.
 - Need to select entrance meeting from one of the following dates:
 - December 18, 2020 at 1:30 PM
 - December 18, 2020 at 2:30 PM or
 - December 21, 2020 at 11:0 AM
 - Date selected: **December 18, 2020 at 2:30 PM** using Microsoft Teams

BUDGET 2021: Completed

NEW BUSINESS:

- Union Negotiations – Ongoing. Latest proposal sent to Union.
- Adopt Resolution 2020-06, Cancellation of Unclaimed Warrants

Commissioner Howell moved to adopt Resolution 2020-06, for Cancellation of Unclaimed Warrants. Commissioner Rouse seconded the motion, and the motion passed.

PERSONNEL: None.

AGENDA ITEMS FOR NEXT MEETING: Chief evaluation to be completed in January.

EXECUTIVE SESSION: None.



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ADJOURNMENT:

Commissioner Howell moved that the meeting be adjourned. Commissioner Rouse seconded. There being no further business, Chairperson Orth adjourned the meeting at 3:45 PM.

Attested:

_____/_____/_____
CAREN I. WHEELER, DISTRICT SECRETARY

_____/_____/_____
BARRY G. ORTH, CHAIRPERSON

_____/_____/_____
LARRY D. HOWELL, COMMISSIONER

_____/_____/_____
LEWIS S. ROUSE, COMMISSIONER