BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2
REGULAR BOARD MEETING
MINUTES

February 18, 2020

CALL REGULAR BOARD MEETING TO ORDER
Chairperson Orth called the meeting to order 3:30 PM at District #2, Station 210.

THOSE PRESENT:	GUESTS:	Jeanie Howell	Jack Derderian
Barry Orth, Chairperson		Dennis Bates	John Derderian
Steve Rouse, Commissioner		Steve McGhan	Garrett Howell
Larry Howell, Commissioner		Matthew Phalen	Rachael Voegele
Caren Wheeler, District Secretary		Tyler Perkins	Scott Hawley

THOSE ABSENT: Ron Duncan, Fire Chief   Pete Day   Bill Reed

PLEDGE OF ALLEGIANCE   Colten Rodney

ADDITIONS TO THE AGENDA: None.

AGENDA AND MINUTES:

- Approval of the Agenda for the Regular Board Meeting dated 02-18-2020.
- Approval of the Regular Board Meeting Minutes dated 02-10-2020.
- Approval of the Budget Workshop Meeting Minutes dated 11-02-19.

Commissioner Howell moved to approve the Agenda, for the Regular Board Meeting, dated February 18, 2020, and moved to approve the Minutes of the Regular Board Meeting, dated February 10, 2020, and Budget Workshop Meeting Minutes dated November 11, 2019 Commissioner Rouse seconded, and the motions passed.

IMPORTANT DATES:
- **03-09-20, B2 Commissioners' Meeting, 6:00 PM, at District #2, Station 210**
- **03-21-20, Appreciation Dinner, Tucannon Winery Event Center**
- **03-23-20, B2 Commissioners' Meeting, 3:30 PM, at District #2, Station 210**

VOUCHERS:

The following Vouchers are approved for payment from Fund 6802-101:
    Payroll Direct Deposit, in the amount of $35,628.32;
    Payroll Voucher, in the amount of $31,238.15;
    Bill Vouchers, in the amount of $38,521.71;

    Grand Total of $105,388.18

Commissioner Howell moved to approve and pay Payroll Direct Deposit, in the amount of $35,628.32, Payroll Vouchers in the amount of $31,238.15, Bill Vouchers in the amount of $38,521.71; for a Grand Total of $105,388.18, Commissioner Rouse seconded, and the motion passed.

PUBLIC COMMENT: None.

CORRESPONDENCE:

- Appreciation Dinner Flier

FINANCIALS: Financials up through January, 2020.

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FIRE CHIEF'S REPORT: Commissioner Rouse asked who has the responsibility of checking school district Defib machines. Asst. Chief Bates confirmed that it is the school responsibility to maintain those devices. Captain Scott Hawley stated they are an added feature but the school requires it staff to be trained in CPR which is the most important standard.

UNFINISHED BUSINESS:

- BCFPD#2 Association Update – Scholarship Applications are at the school.
- Bond Equipment:
  - Other equipment purchases – None.
  - Boat – Working on brick donation list.
- STA 210 Upgrades
  - Bay Roll-up Doors – Installed. Larger windows have brightened up the bay area.
  - Lean-To – Framing is up.
  - Other – none.
- LOCAL: Ambulances – Completing paperwork. In Progress.
- John Derderian Safety PIO Officer – Nothing to report.
- Conferences
  - Leadership Conference – March 3-6, 2020 – Attending: Orth and Rouse.
  - Chelan Conference – June 5, 2020 – Jack Derderian will take District Secretary Spot.
  - 1 spot open.

NEW BUSINESS:

- Ki-Be T-shirts Sponsor – 1.75" x 4" ad for $259.00 – We will wait for annual booster sponsorships roll around in July. No specific group is requesting T-shirts.

PERSONNEL:

- District Secretary on leave February 19-28, 2020.

AGENDA ITEMS FOR NEXT MEETING: Commissioner Rouse will report about school defib policies.

EXECUTIVE SESSION:

- Fire Chief Ron Duncan Performance Evaluation – No Executive Session. Will wait till old evaluations can be obtain and then decide date of evaluation.

ADJOURNMENT:

Commissioner Howell moved that the meeting be adjourned. Commissioner Rouse seconded. There being no further business, Chairperson Orth adjourned the meeting at 4:10 PM.

Attested:

_____ ____/____/____   _____ ____/____/____
CAREN I. WHEELER, DISTRICT SECRETARY   BARRY G. ORTH, CHAIRPERSON

_____ ____/____/____
LARRY D. HOWELL, COMMISSIONER

_____ ____/____/____
LEWIS S. ROUSE, COMMISSIONER